

UCA Outstanding Educator Award Guidelines & Procedures

Overview

The UCA Outstanding Educator Award is presented to professors and teachers who have had an exceptional career in academia and the education in the area of underground design and construction. These individuals have also made significant contributions to the industry through their academic interests, as well as the introduction of many students into the industry.

Timeline

The UCA Outstanding Educator Award typically adheres to the following timeline:

Due Date	Task
August 1st	Call for nominations due – Issued by Chair for T&UC
September 1 st	Nominations Open
October 31 st	Nomination deadline
November 20th	UCA Award Committee to submit recipient name and
	citation to Awards Coordinator
November 30 th	Awards Coordinator will submit to UCA
	Executive Committee
March T&UC	Award recipients announced
June – biennial (Even)	Award presented at NAT banquet

Nominations	Each Executive Committee member may submit one candidate. Candidates may also be nominated by other UCA Members. Each submission must be made online. If the nomination is not made online, the Chair must contact the nominator and request resubmission online. The award is limited to UCA members in good standing at the time of the award. Current Executive Committee members are ineligible for the award.
Administration	The Award Recipient will be chosen by the UCA Executive Committee
Selection of Recipients	After nominations have closed, the UCA Award Committee will be notified that nominations are ready for review. Once notified they will login at smenet.org and view all nominations and supporting documentation.
Award	The UCA Outstanding Educator Award is to consist of a suitable plaque engraved with the recipient's name and year of the award. The recipient will also receive a complimentary registration and ticket to the event where the award is given.
Presentation of the Award	The award will be presented biennially (even) at the NAT banquet.
Funding	All expenses incurred in respect of the Award shall be the financial responsibility of general Underground Construction Division funds.
Amendments	These guidelines may be amended by the Award Committee, subject to approval by

the UCA Executive Committee. Any such amendments must be reflected in all

	appropriate award documentation.
Questions	Questions may be directed to: Awards Coordinator, SME Member Services Department Phone: 303-948-4200 E-mail: awards@smenet.org